

Certification/legalisation

This document provides you with the information on the type of certification/legalisation required on the diploma on which you are basing admission for a study programme at Howest University of Applied Sciences. The country listed is the country in which the diploma was awarded.

Apostille

For contact information on where to get the Apostille seal and requirements on how to get the seal: <https://www.hcch.net/en/states/authorities>, check Competent Authority under the Convention of 5 October 1961 Abolishing the Requirement of Legalisation for Foreign Public Documents.

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|-------------------------|--------------------|---|--------------------------|
| Anguilla | Colombia | Marshall Islands | Sao Tome and Principe |
| Antigua and Barbuda | Costa Rica | Mauritius | Seychelles |
| Argentina | Dominica | Mexico | Singapore |
| Aruba | Dominican Republic | Monaco | South Africa |
| Bahamas | Ecuador | Morocco | South Korea |
| Bahrain | El Salvador | Namibia | Suriname |
| Barbados | Eswatini | Netherlands Antilles (Curaçao and Sint-Maarten) | Tonga |
| Belize | Fiji | Nicaragua | Trinidad and Tobago |
| Bermuda | Greece | Oman | Turks and Caicos Islands |
| Bolivia | Grenada | Panama | United States of America |
| Botswana | Guatemala | Paraguay | Venezuela |
| Brazil | Guam | Peru | Wallis and Futuna |
| Brunei Darussalam | Honduras | Philippines | |
| Burundi | India | Puerto Rico | |
| Cabo Verde – Cape Verde | Japan | Saint Kitts and Nevis | |
| Chile | Kosovo | Saint Lucia | |
| China - Hong Kong | Lesotho | Saint Vincent and the Grenadines | |
| China – Macau | Malawi | Samoa | |

Legalisatie Belgische Ambassade - Legalisation Belgian Embassy

For contact information on where to have the legalisation done and the requirements:
http://diplomatie.belgium.be/en/services/embassies_and_consulates/belgian_embassies_and_consulates_abroad

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|----------------------------------|---------------------------------|--------------------------|----------------------|
| Afghanistan | Greenland | Myanmar | Uganda |
| Algeria | Guinea | Nauru | United Arab Emirates |
| Angola | Guinea-Bissau | Nepal (*) | Uruguay |
| Bangladesh | Guyana | Niger | Uzbekistan |
| Benin | Haiti | Nigeria (!) | Vanuatu |
| Bhutan | Indonesia | North Korea | Vietnam |
| Burkina Faso | Iraq (*) | Pakistan | Zambia |
| Cambodia | Islamic Republic of Iran | Papua New Guinea | Zimbabwe |
| Cameroon (!) | Jamaica | Qatar | |
| Central African Republic | Jordan | Rwanda | |
| Chad | Kenya | Saudi Arabia | |
| China (*) | Kuwait | Senegal | |
| Comoros | Laos | Sierra Leone | |
| Congo-Brazzaville | Lebanon | Solomon Islands | |
| Côte d'Ivoire (*) | Liberia | Sri Lanka | |
| Cuba | Libya | Sudan | |
| Democratic Republic of the Congo | Madagascar | Syrian Arab Republic (*) | |
| Djibouti | Malaysia | Tanzania | |
| Egypt | Maldives | Thailand | |
| Equatorial Guinea | Mali | Timor-Leste | |
| Ethiopia | Mauretania | Togo | |
| Gabon | Micronesia, Federated States of | Tunisia | |
| Gambia | Mongolia | Turkmenistan | |
| Ghana (!) | Mozambique | Tuvalu | |

(*) Check remarks

(!) Legalisation alone is not enough, there are [additional requirements](#)

| Certified Copy - Voor Eensluitende Kopie – Copie Conforme | | | |
|---|---|--|----------------|
| For countries who have ratified the Lisbon Recognition Convention, or have a bilateral agreement with Belgium | | | |
| Albania | Finland | Lithuania | Serbia |
| Andorra | France (incl. French Guiana, Guadeloupe, Martinique, Réunion) | Luxembourg | Slovakia |
| Armenia | French Polynesia | Malta | Slovenia |
| Australia | Georgia | Moldova | Spain |
| Austria | Germany | Montenegro | Sweden |
| Azerbaijan | Holy See | Netherlands (incl. Bonaire, Sint-Eustatius & Saba) | Switzerland |
| Belarus | Hungary | New Caledonia | Tajikistan |
| Bosnia and Herzegovina | Iceland | New Zealand | Turkey |
| Bulgaria | Ireland | North Macedonia | Ukraine |
| Canada | Israel | Norway | United Kingdom |
| Croatia | Italy | Poland | |
| Cyprus | Kazakhstan | Portugal | |
| Czech Republic | Kyrgyz Republic | Romania | |
| Denmark | Latvia | Russia | |
| Estonia | Liechtenstein | San Marino | |

| Remarks: |
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| China: An original APS certificate is required. The basic diploma must be notarized by a public notary in China. |
| Nepal : Nepalese documents must be legalised by the Ministry of Foreign Affairs of Nepal before they can be legalised by our honorary consul in Kathmandu. The stamp "seen by Ministry of Foreign Affairs" is not enough. |
| Syrian Arab Republic: Legalisation of the original document by the Ministry of Foreign Affairs in Syria. Legalisation by the Syrian Embassy in Beirut. Legalisation by the Lebanese Foreign Ministry in Beirut. Legalisation by the Embassy of Belgium in Beirut (with translation by a sworn translator in one of the national languages). |
| Eritrea: Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |
| Iraq: dd.14/03/2016: Legalisation of the original document by the Ministry of Foreign Affairs in Iraq. Legalisation by the Iraqi Embassy in Amman. Legalisation by the Jordanian Foreign Ministry in Amman. Legalisation by the Embassy of Belgium in Amman (with translation by a sworn translator in one of the national languages). |
| Kiribati: Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |
| American Samoa: Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |
| Norfolk Island: Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |
| Northern Mariana Islands: Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |
| Palau: Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |
| Saint Pierre & Miquelon: Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |
| Somalia: This document cannot be legalised. The relevant embassy or consulate issues a negative certificate. Please contact the relevant Belgian Embassy or Consulate. The FPS Foreign affairs –Service Legalisation –also delivers this document. Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |
| South Sudan: Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |
| Côte d'Ivoire: Documents must be sent by home institution directly to the international Admissions Office in a sealed and stamped envelope. |

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Sources:

Apostille: <http://www.hcch.net>

Legalization Belgium: http://diplomatie.belgium.be/en/services/legalisation_of_documents/

Palestine: Documents must be sent by home institution directly to the international Admissions Desk in a sealed and stamped envelope.

Yemen: You have to send an e-mail to legalisation@diplobel.fed.be so they can inform you which steps have to be taken.